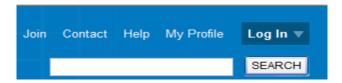
How to claim PDUs for the WMPMI Professional Development Day held on March 22, 2011.

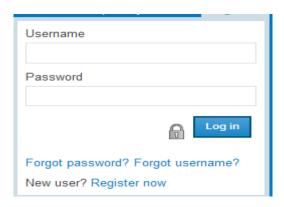
1). Go to the PMI website:

http://www.pmi.org/

2). Click on the login button on the upper right hand corner:



3). Fill in your Username (PMI Number) and password and select the "Log in" button:



4). Select the "Certification" tab then select the "Maintain your certification. Earn and report PDUs" link:

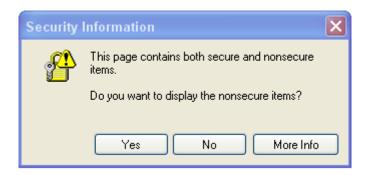


5). Select the "Report PDU" link:

Maintain Your Credential

Report PDUs

6). Click on "Yes" every time this window is displayed:



7). Select "Report PDU" link:

PDU Activity as of 3/21/2011 Report PDU | Print Transcript | Print PDU Category Limits

8). Fill in the PDU category and Activity type as shown and select "Next":

Select PDU Category Step 1

PDU category and sub-category (if applicable). Indicate which of the categories best describes the activity reported.

* ppu			
* PDU category	Cat A: Registered Education Provider/PMI Component		
*Activity type	Find an Activity (Course or Event)		

You have selected Cat A: Registered Education Provider/PMI Component. Please remember that this category has the following limitations:

PMP®/PgMP®: No maximum

PMI-SP®/PMI-RMP®: No maximum

Please note that these category limitations are based on current rules. These rules are subject to change at any time and PMI will alert you to those changes. Therefore, you may note differences in the category limitations between the time when you completed the activity and now.





9). Fill in the criteria as shown (Provider # is C-Zero-65) and select "Search":

Provider Activity Search Criteria Step 2

Locate the course you completed using the search options below. Start a search by enterir either the name or number of your provider or the name or number of the activity and click "Search".

	BACK SEARCH CANCEL
Activity name	
Activity number	03/22/2011
Provider name	
Provider number	C065

10). Select the link displayed:

Activity #	Activity Name ▲	Provider Name	Provider#	PDUs
03/22/2011	Professional Development Day	PMI Western Michigan Chapter	C065	PMP/PgMP®: 7.00 PMI-SP®: 7.00 PMI-RMP®: 7.00

11). Fill in the date of the activity, complete the 2 question survey and select "NEXT":

Please indicate the dates in which you attended the selected activity.

3/22/2011
3/22/2011
activity and provider by answering the questions below.
Strongly Agree
Agree
Somewhat Agree

* "Satisfaction with this provider"

 Somewhat Disagree
 Strongly Disagree
Excellent
Very Good
⊙ Good
Fair
Poor
BACK NEXT CANCE

12). Enter the amount of PDUs to claim and select "NEXT":

PDU Quantities Step 4

Please enter the number of PDUs for this activity.

* PDUs claimed:

7.00 PMP/PgMP® Certification PDUs

Valid PDU quantities are between 0 and 5000 with increments of 0.25

BACK

13). Check the accuracy box and Select "Submit":

Confirmation and Submission Step 5

"By submitting this claim, I attest that the information I have provided is correct. I understand that any misrepresentation or incorrect information provided may result in disciplinary action, including suspension or revocation of my PMI credential."

✓ I agree this claim is accurate.

SUBMIT | CANCEL